



**Level 2 Teaching Assistant at Normanby Primary School; Out of Hours Setting**

**Grade/Salary:** Grade B SCP 11 Salary (£15375-£15807 pro rata). This Grade/SCP is currently paid a Living Wage Supplement. The Living Wage paid per hour is currently £8.45

**Hours:** 13.25 hours TTO;

**Breakfast Club – 7.45am – 9.00am Monday – Thursday**

**After School Club - 3.00pm – 5.45pm Monday, Wednesday, Thursday**

**Contractual Status:** Fixed Term for one year in the first instance

**Job Reference** TAL2ASC/FEB18

**Required for:** ASAP

The Trustees of Ironstone Academy Trust wish to appoint an enthusiastic and highly skilled Level 2 Teaching Assistant to join our committed staff including providing support to our vulnerable pupils and families. Working within our Out of Hours Setting, Normanby Sunshine Club, the successful applicant will be able to demonstrate excellent relationships with children and adults. The successful applicant will work under the direction of the Sunshine Club Leader.

The successful applicant will work at our innovative and exciting school alongside our large team of excellent staff. Please state any particular strengths and other interests you are willing to share with our children. Please note that applications must be made on the recommended application form; we would welcome this to be delivered with a handwritten or personalised covering letter to the address at the bottom of this advert. This post has arisen due to the resignation of an employee. Posts will therefore be offered for one year in the first instance.

The successful applicant will have:

- Level 2 Teaching Assistant Qualification
- Good interpersonal skills
- Good organisational skills
- Clear understanding of safeguarding and awareness of Keeping Children Safe in Education guidance and other relevant procedures and systems including the Local Safeguarding Board arrangements
- Good behaviour management skills

Ironstone Academy Trust actively encourages the professional development of its staff and is a happy and caring place to work. It achieves high standards and works in partnership with all stakeholders to support pupil progress. Within our trust we have highly motivated pupils, a highly motivated and committed staff and excellent resources.

If you think you have the abilities and talent to live up to the standard our pupils expect then we would welcome your application for this post

Visits to the trust are encouraged. The Head Teacher/CEO or leader of the Sunshine Club may be available to meet candidates prior to their application submission. Please telephone the school prior to arranging a visit on 01642 469529

Closing Date

- Monday 5<sup>th</sup> March, noon

Interviews will take place

- Wednesday 7<sup>th</sup> March at 3pm. Interviews will be held at Normanby Primary School

The Trust is committed to safeguarding and promoting the welfare of children/young people and vulnerable adults. We expect all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check

Mr C Faulkner  
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