

REDCAR AND CLEVELAND BOROUGH COUNCIL

Job Code A1764

CLEANER - GRADE A

<p>To ensure that designated areas of the school are kept clean, hygienic and safe to create a suitable environment for staff and pupils.</p>
<p>RESPONSIBILITIES</p> <ul style="list-style-type: none">• Wiping down surfaces to the required standards• Vacuuming carpeted areas to the required standards.• Dusting surfaces to the required standards.• Sweeping hard surfaces to the required standards.• Emptying bins to the required standards.• Cleaning toilets, basins and sinks to the required standards.• Mop and bucket floor areas, and buff floors• Use of step ladders to clean up to a height of 11 feet.
<p>MATERIALS/SUPPLIES</p> <ul style="list-style-type: none">• Notify supervisor where stocks are low.• Ensure correct materials are used, awareness of COSHH as it applies to schools.
<p>HEALTH AND SAFETY</p> <ul style="list-style-type: none">• Follow agreed risk assessment when moving furniture etc to clean.• Ensuring cleaning materials safely stored, and are not accessible to children.• Ensuring that cleaning materials are kept in safe, and appropriate, containers (i.e. clearly labelled)• Alerting appropriate staff of potential Health and Safety risks encountered during duties (e.g. trailing wires, worn carpet etc.).
<p>RESPONSIBLE TO:</p> <ul style="list-style-type: none">• Responsible to Caretaker/ Head of School who will direct areas of work and schedule.

Employee signature: Date:.....