



## **Internal Vacancy – Teaching Assistant**

### **For Employees of Ironstone Academy Trust Only**

**Position:** Permanent Teaching Assistant – Level 2

**Salary:** NJC Pay Scale – Grade C SCP 6–7

£25,989 – £26,403 (Pro Rata, Term Time Only + PD Days)

**Actual Salary:** £11,939 – £12,128

**Hours:** 19.5 hours per week (3 days), Term Time Only

**Working Pattern:** Monday to Friday, 8.30am – 3.30pm (days to be confirmed)

**Start Date:** 20 April 2026

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The Governors of **Zetland Primary School** are seeking to appoint a suitably qualified and conscientious **Teaching Assistant** to join our dedicated school team.

**This vacancy is open to existing employees of Ironstone Academy Trust only.**

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### **Main Purpose of the Role**

To provide learning and care support for pupils, including those with **Special Educational Needs (SEN)**. The role involves working closely with teachers to support the planning and delivery of learning activities and assisting pupils with routines, transitions and behaviour management.

The successful candidate will support both individual pupils and small groups as they work on **literacy and numeracy tasks**, providing feedback and helping pupils work towards their individual learning targets.

Applicants should hold a **recognised Teaching Assistant qualification or relevant experience** and demonstrate the ability to build positive relationships with children and adults.

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### **About the School**

Zetland Primary School is a happy and vibrant place to work. Staff and pupils are highly motivated and strive to achieve high standards through commitment, teamwork and excellent resources.

The school is committed to creating a **diverse workforce** and welcomes applications from all qualified applicants regardless of sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

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## **Safeguarding**

The school is committed to **safeguarding and promoting the welfare of children, young people and vulnerable adults**. All staff and volunteers are expected to share this commitment. An **enhanced DBS check** will be required for the successful applicant.

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## **Application Process**

**Expressions of interest** should be sent to **Mr Paul Richardson** by **Friday 20 March 2026 at 12 noon**.

Visits to the school are welcomed and can take place on **Wednesday 18 March 2026**. Please telephone the school office on **01642 484595** to arrange an appointment.

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**Closing Date:** Friday 20 March 2026 – 12 noon

**Interviews:** Week commencing Monday 30 March 2026

Applicants should assume they have been unsuccessful if they have not been contacted by **Tuesday 24 March 2026**.