



Temporary Vacancy – Teaching Assistant

Temporary until 31 August 2026 (with the possibility of extension)

Salary: NJC Pay Scale – Grade C+ SCP 7–8 (£26,403 – £26,824) – *Pro Rata, Term Time Only*

Actual Salary: £19,694-£20,008

Hours: 32.5 hours per week – Monday to Friday, Term Time Only

Working Pattern: 8:30am – 3:30pm with a 30 min lunch

Start Date: As soon as possible

About the Role

The Governors of **Zetland Primary School** wish to appoint a suitably qualified, conscientious **Level 3 Early Years Teaching Assistant** to join our dedicated school team.

The successful candidate will provide learning and care support for pupils, including those with **Special Educational Needs (SEN)**. This will involve working closely with the class teacher to plan and deliver activities, supporting pupils with daily routines and transitions, and helping to manage behaviour positively.

The role will include supporting both individual pupils and small groups with **literacy and numeracy tasks**, providing feedback and helping pupils work towards their individual learning targets.

Applicants should hold a **recognised Level 3 qualification (or equivalent/higher) in Early Years or a related field** or have relevant experience. They must also demonstrate the ability to build **excellent relationships with children, staff and parents**.

About Our School

Zetland Primary School is a happy and vibrant place to work. Staff and pupils are highly motivated and strive to achieve high standards through commitment, teamwork and excellent resources.

We are committed to creating a **diverse workforce** and welcome applications from all qualified candidates regardless of sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.



Safeguarding

The school is committed to **safeguarding and promoting the welfare of children and young people**. All staff and volunteers are expected to share this commitment. An **enhanced DBS check** will be required for the successful candidate.

How to Apply

Application forms and the job description can be downloaded from the **Zetland Primary School website**.

Please email the following documents to:
vacancies@zetland.org.uk

- Completed application form
 - Consent to obtain references
 - Recruitment monitoring form
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School Visits

Visits to the school are welcomed and will take place on **Wednesday 25 March 2026**.

To arrange an appointment please telephone **01642 484595**.

Closing Date: Friday 27 March 2026 at 12 noon

Interviews: Week commencing 30 March 2026

If you have not been contacted by **30 March 2026**, please assume that your application has been unsuccessful.