

Ormesby Primary School

Ironstone Academy Trust Job Description: Deputy Head Teacher

Job Title: Deputy Head Teacher, Ormesby Primary School – to begin January 2026

Salary: £61,534 - £67,898

Pay Scale: L8-12

Expressions of interest to Andrew Drage by 12pm Friday 12th December

Job Purpose:

To work within Ironstone Academy Trust, to support the Head Teacher in creating, developing and evaluating the aims of the school in partnership with Pupils, Staff, Local Academy Committee and Parents.

This role will require a highly skilled practitioner who will focus on driving standards in teaching and learning across the school.

Duties and Responsibilities:

The Deputy Head Teacher will:

- Assist the Headteacher in the leadership and management of the school and in all aspects of school improvement, including taking full responsibility for the school when required;
- Act as Deputy Designated Safeguarding Lead. Undertake Level 3 Safeguarding training.
 - To take lead responsibility for all safeguarding and child protection matters arising at the School and to support all other staff in dealing with any child protection concerns that arise;
 - To be given the time, funding, training, resources, status and authority within the School to carry out the duties of the post including committing resources, and where appropriate, supporting and directing other staff to safeguard and promote the welfare of children;
 - Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact;
 - To be available for staff to discuss any safeguarding concerns.
- Lead by inspiring, motivating and influencing staff and pupils, taking a lead role in maintaining the highest standards of teaching, learning, pupil discipline and safeguarding;
- Assist the Headteacher and Local Academy Committee in determining and managing a whole curriculum, in accordance with the abilities and needs of the pupils;

- Make significant contribution to the Academy Development Plan. To monitor policy and practice as laid down in the Academy Development Plan;
- To be a role model for all staff and a lead practitioner in the delivery of policies and practices. To offer professional guidance and support to colleagues;
- Take responsibility for leading and managing significant aspects of the school under the overall direction of the Headteacher;
- Support and contribute to the school's system for the review and evaluation of teaching and learning. Maintain a current view of standards and quality of teaching across the school through effective monitoring;
- Monitor the raising of pupils' standards of achievement and attainment;
- Assist with the implementation of the school's performance management policy and secure school improvement and individual professional development;
- Work in partnership with the Headteacher and the Local Academy Committee to ensure that sound management of finance, personnel and resources enables the school to offer best value for money;
- Contribute effectively as a member of the Senior Leadership Team;
- Have a major role in the professional development of all staff and in the management of INSET; for example, by leading on exemplar lessons and supporting less experienced staff;
- Lead and support staff in the management and development of their curricular responsibilities to promote high quality teaching and learning;
- Foster the development of a positive and supportive ethos for academic and social learning;
- Oversee the pastoral care, personal development and general behaviour of the school;
- Display a high standard of professional behaviour and integrity at all times;
- Act as a team leader in the performance management system;
- Lead and contribute to regular meetings;
- Promote and develop a partnership with parents which recognises the worth of their contribution to their child's education;
- Participate in the recruitment and selection procedure;
- Undertake all other tasks commensurate with the role as required by the Headteacher.